

**Members Present:** Sloan, Kent, Petty

**Absent:**

**Others Present:** Mayor Nelson, Adm. Bradley, Clerk Zeman, P. Cannon, L. Laux, T. Pinion

**Call to Order** –Ald. Sloan called the meeting to order at 6:15p.m. noting compliance with the Open Meeting Law. Moved by Kent, seconded by Petty to approve the minutes of June 22, 2021. Motion carried unanimously. Moved by Kent, seconded by Petty to approve the agenda and carried unanimously.

**Action Items**

- a) **Accounts Payable** – Moved by Petty, seconded by Kent to recommend to Council for approval of the accounts payable for **\$640,760.88**. Motion carried unanimously.
- b) **Assignment of Lease** – Adm. Bradley explained that The Villas are refinancing the loan they have to Prevail Bank. We currently have a land lease agreement with them, we own the ground and they own the structure and all the improvements on it. The language of the agreement was changed to note they are not currently in default and removed the language regarding failing to send notices to Prevail Bank and The Villas anytime there is something in violation of the contract we would become financially obligated for whatever the default was. The City has no obligation to Prevail Bank. Moved by Petty, seconded by Kent to recommend to Council to approve allowing the Villas at UW-Baraboo to enter into a loan with Prevail Bank. Motion carried unanimously.
- c) **Additional Compensation** – Adm. Bradley explained that the current pay scale was reviewed and is recommending a temporary increase of 10% to each position retroactive to May 21<sup>st</sup>, 2021. The additional compensation will end at the time a new City Finance Director starts employment. Moved by Petty, seconded by Kent to recommend to Council to approve additional compensation of 10% for each City Treasurer and City Clerk during the absence of a City Finance Director. Motion carried unanimously.
- d) **Conveyance of Property** – T. Pinion noted that the CDA is the applicant for the USDA 40-year loan. In order to avoid delay, they are looking for approval now to convey the property upon approval of the loan. P. Cannon also noted that the USDA does require the CDA have ownership of the property. Moved by Kent, seconded by Petty to recommend to Common Council approving the conveyance of the property at 222 and 230 4<sup>th</sup> Ave., 622 Birch St. and 227 5<sup>th</sup> Ave. to the Community Development Authority for the construction of an addition to the Carnegie-Schadde Memorial Public Library (previously known as Baraboo Public Library). Motion carried unanimously.
- e) **Small Business Loans** – Adm. Bradley noted that these loans are coming due on July 15, 2021. Currently, there is approximately \$61,000 in loans still outstanding. Motion by Petty, seconded by Kent to recommend to Common Council to approve extending the due date for the Emergency Assistance Funds, to include the Small Business Loan Program and the Non-Profit Organization Loan Program, for one year, July 15, 2022. Both loans will continue at an interest rate of 2% and will require a minimum monthly payments (1/12) plus interest. Motion carried unanimously.

**Information Items** – None.

**Adjournment** – Moved by Kent, seconded by Petty and carried to adjourn at 6:44 pm.  
Brenda Zeman, City Clerk